

PERSHING COUNTY CLASS SPECIFICATION

LANDFILL OPERATOR

DEFINITION

Performs a variety of routine and complex semi-skilled work and is responsible for the efficient and effective operation of the landfill. Assists with the responsibility for the efficient operation of the landfill in strict accordance with EPA (Environmental Protection Agency) and NDEP (Nevada Department Of Environmental Protection) rules and regulations. Work also involves collection of information for daily NDEP reports. Works under the direct supervision of the Head Landfill Operator.

ESSENTIAL JOB FUNCTIONS (Performance of these functions is the reason the job exists. Assigned job tasks/duties are not limited to the essential functions).

1. Directs haulers to designated tipping sites; oversees the tipping of solid wastes at landfill sites or transfer stations.
2. Screens incoming waste for hazardous materials or unauthorized wastes.
3. Must have basic knowledge of hand, power and pneumatic tools for the day to day work assignments.
4. Must be able to and be skilled in operation of all vehicles, machinery, and equipment assigned to the landfill. Assists with inspection and maintenance of all equipment.
5. Must have basic knowledge of customer service and the ability to handle cash for day to day activities. Addresses complaints by the public, takes necessary action to resolve complaints and briefs the Pershing County Head Landfill Operator on ongoing issues and resolutions reached.
6. Performs all landfill duties including operation of heavy equipment; Operates heavy equipment, such as dump truck, loader and dozer, backhoe as needed to operate the sanitary landfill or transfer station ensures the landfill is operated in accordance with EPA and NDEP guidelines.
7. Ensures that disease vectors, dust control, and liquid restriction rules and regulations are followed.
8. Assists with inspection of areas for safety and effectiveness of operation.
9. May also assist the Pershing County Road Department in the capacity of laborer, flagger or operator as needed. Performs other duties as assigned.

EDUCATION, TRAINING AND EXPERIENCE REQUIRED

- High school diploma or equivalent with working knowledge and/or working experience in operation of heavy construction/special purpose equipment
- Trained in or ability to learn landfill operations, hazardous waste identification.

SPECIAL REGISTRATION, LICENSE AND OTHER REQUIREMENTS:

Must have or obtain a valid CDL license with air brake, tanker, within 6 months of hire.

- Must be a resident of Pershing County.

QUALIFICATIONS FOR EMPLOYMENT: (KSAs are the attributes required to perform a job; generally demonstrated through qualifying experience, education or training.)

Knowledge of:

- Must have basic knowledge of hand, power and pneumatic tools for the day to day work assignments.
- Must have basic knowledge of customer service and the ability to handle cash for the day to day activities.

Skill to:

- Operates heavy equipment, such as dump truck, loader and dozer, backhoe as needed.
- Uses various hand, power and pneumatic tools as needed.

Ability to:

- Operate heavy equipment, such as dump truck, loader and dozer.
- Operate hand, power and pneumatic tools
- Give clear directions to haulers and general public as to where to dump the various types of materials at the landfill.

PHYSICAL/MENTAL REQUIREMENTS

- Must lift, walk, and carry items of trash/debris over 50 pounds on a frequent basis. May with assistance load or carry items in excess of 50 pounds on an infrequent basis.
- Must be able to stoop, kneel, crawl, and bend over in order to perform job functions.
- Must be able to read gauges, labels, measuring instruments, write reports and perform other office duties.
- Must be able to work effectively with staff and provide quality customer service.

- Must be able to read and understand parts and operators manuals for all equipment and communicate fluently in the English language.
- May be required to attend mandatory training in city or out of city locations, some overnight stay possible.

ENVIRONMENTAL CONDITIONS AND SAFETY CONCERNS

Some physical inconvenience and odor discomfort routinely found in the work situation. Approximately 80 percent of the work day will be outdoors. Must be aware of and observe safe working procedures. Hazards may include but are not limited to; noxious odors, glass and sharp objects, diseases such as hepatitis, hazardous materials, loud noise, dust and inclement weather etc.

Employee’s Acknowledgment: I acknowledge that I have read the above description and have received a copy for my records.

Employee’s Signature

Date Signed