STATE OF NEVADA
DECLARATION OF VALUE

1. Assessor Parcel Number (s)

a)_____
b)_____
c)_____
d)_____

2. Type of Property:

a) ☐ Vacant Land b) ☐ Single Family Res
c) ☐ Condo/Twnhse d) ☐ 2-4 Plex
e) ☐ Apt Bldg. f) ☐ Comm'l/Ind'l
g) ☐ Agricultural h) ☐ Mobile Home
i) ☐ Other_____

Comments_____

3. Total Value/Sales Price of Property: $_____
Deed in Lieu of Foreclosure Only (Value of Property) $__(_____)_____
Transfer Tax Value: $_____
Real Property Transfer Tax Due: $_____

4. If Exemption Claimed:
a) Transfer Tax Exemption, per NRS 375.090, Section: _____
b) Explain Reason for Exemption: _____
_____

Partial Interest: Percentage being transferred: _____%

The undersigned declares and acknowledges, under penalty if perjury, pursuant to NRS 375.060 and NRS 375.110, the information provided is correct to the best of their information belief, and can be supported by documentation if called upon to substantiate the information provided herein. Furthermore, the disallowance of any claimed exemption, or other determination of additional tax due, may result in a penalty of 10% of the tax due plus interest at 1% per month.

Pursuant to NRS 375.030, the Buyer and Seller shall be jointly and severally liable for any additional amount owed.

Signature_____

Signature_____

SELLER (GRANTOR) INFORMATION (REQUIRED)		**BUYER (GRANTEE) INFORMATION** (REQUIRED)	
Print Name:	_____	**Print Name:**	_____
Address:	_____	**Address:**	_____
City:	_____	**City:**	_____
State:	_____ **Zip:** _____	**State:**	_____ **Zip:** _____

COMPANY/PERSON REQUESTING RECORDING
(REQUIRED IF NOT THE SELLER OR BUYER)
Print Name: _____ Escrow #_____
Address: _____
City: _____ State:_____ Zip:_____

GUIDELINES FOR STATE OF NEVADA DECLARATION OF VALUE

THERE IS NO RECORDING FEE CHARGE FOR DECLARTION OF VALUE

The Nevada Declaration of Value is a document that must accompany any deed presented for recording. NRS 375.060 is the statute that pertains to this requirement and may not be waived. There are some documents that do transfer an interest in real property but are defined in statute as non-taxable. Those documents are: **a lease for a term of years, an easement, a deed of trust or common law mortgage, an affidavit of surviving tenant, a conveyance or a right of way.** Such non-taxable documents do not require a declaration of value.

-The form is approved by the Nevada Tax Commission and may not be materially altered or added to. To be accepted with the deed the form must be filled out. If a deed is presented with a declaration of value that is incomplete, the recorder may refuse to record. The following sections will give the taxpayer guidelines on what is needed to complete the form.

1. ASSESSOR PARCEL NUMBER(S):

There are lines for listing the parcel numbers. Should there be additional parcel numbers affected by the transfer a list may be attached. The declaration of value would have least one parcel number shown with "see attached" written next to the shown parcel number(s). Any questions on parcel numbers call the Assessor's office 775 273-2369.

2. TYPE OF PROPERTY:

There are boxes available for listing the various types of property. If the property falls into one of the standard categories than that box must be checked. If the property is not typical then the "Other" box must be written in (such as "Timeshare")

3. TOTAL VALUE/SALES PRICE OF PROPERTY:

-There are many uses for this line. The first and primary use is if there is a sale of the real property, then the full purchase price is shown. Even if an exemption number is used a value of the property needs to be on line no.3. **Should there be a combination of real and personal property in the full purchase price the full value should be for the real property only.** Example: mobile home and a lot, purchase price in total is $85,000 with a value given to the mobile home of $50,000, the reported full value would be $35,000 (not the full $85,000 with a valuation deduction). Should the transfer not be pursuant to a sale and not fall under an exemption from the tax (such as a transfer from a parent to a child) then a fair market value would be estimated using the criteria defined in statute.

-It is important to note here that previously exempt transfers may now be taxable**.** The majority of exempt transfers that are now taxable are resale from organizations of governmental entities that have a particular exemption when they receive title. Example: HUD/VA resales are now taxable to the buyer.

-Trustee's deeds are taxable on the amount bid plus cost (unless the bid amount includes cost). That amount will be shown as the Total Value.

-Deed in Lieu of Foreclosure Only (Value of Property) the Total Value is the amount of the forgiven debt, not including interest and late charges. For Deeds in Lieu Only, there is a line for offsetting the forgiven debt with the value of the property. The line says Deduct Value of Property – Deed in Lieu Only. There is no longer a deduction for encumbrances assumed by the buyer, so this line may only be used for the value of the property. If the debt forgiven **exceeds** the value of the property then there is a taxable spread. If the debt forgiven is **less** than the value of the property then there is no taxable spread. Example: forgiven debt is $85,000, value of property is $70,000 then there is a $15,000 taxable value. Example: forgiven debt is $85,000 on property worth $100,000 there is no taxable spread and no transfer tax due. The second example would list the value of the property as $85,000 (never exceeding the forgiven debt)

-TRANSFER TAXABLE VALUE: In the vast majority of cases the full value will be the taxable value. Deeds in **lieu,** as the examples shown above, simple subtraction.

-REAL PROPERTY TRANSFER TAX DUE: The real property transfer tax due is based on the statutory rate in the county where recorded. The Pershing County transfer tax rate is $1.95 per $500; always round up to the nearest $500 or $1,000, call (775 273 2408) if you have any questions.

4. IF EXEMPTION CLAIMED

-Line a is for the number of the statutory exemptions enclosed. The complete list is found in NRS 375.090.

-Line b is for a written explanation of how the transfer qualifies for the exemption. Repeating the words of the exemption from statute is not always sufficient. If exemption 5 is listed we do not know who is the parent and who is the child so please be specific.

PARTIAL INTEREST: Used when there are fractional interests being transferred, the tax would be based on **the** percentage. If the line is blank it will be assumed that 100% is being transferred.

SELLER (GRANTOR) AND BUYER (GRANTEE) INFORMATION: At least one of the parties must sign. The names and addresses of both parties must be shown (for contract purposes). If someone other than the parties sign the declaration they must have authority to do so. Authority is granted through only a few sources: **power of attorney, retained attorney, retained surveyor or civil engineer, or the parties themselves**. The only blank area would be if only one party signs, the other signature line could be blank.

COMPANY REQUESTING RECORDING

Although no signature is required we must have this area filed out completely by the company requesting the recording.

NRS 375.090 Exemptions. The tax imposed by NRS 375.020 does not apply to:

1. A mere change in identity, form or place of organization, such as a transfer between a corporation and its parent corporation, a subsidiary or an affiliated corporation if the affiliated corporation has identical common ownership. *Requires documentation of business ownership.
2. A transfer of title to the United States, any territory or state or any agency, department, instrumentality or political subdivision thereof. *Requires Non-exclusive Jurisdiction statement.
3. A transfer of title recognizing the true status of ownership of the real property. *Note: Will need to state why you are using this exemption in item 4b.
4. A transfer of title without consideration from one joint tenant or tenant in common to one or more remaining joint tenants or tenants in common. *Requires vesting documents # on DOV form in item 4b.
5. A transfer, assignment or other conveyance of real property if the owner of the property is related to the person to whom it is conveyed within the first degree of lineal consanguinity or affinity. *Note: Will need to state relationship of family member; i.e. father to son on DOV form in item 4b.
6. A transfer of title between former spouses in compliance with a decree of divorce. *Requires a copy of the Divorce Decree.
7. *A transfer of title to or from a trust without consideration if a certificate of trust is presented at the time of transfer. *Requires proof of trust, copy of first & last pages; "no consideration" included explanation on DOV form in item 4b.
8. Transfers, assignments or conveyances of unpatented mines or mining claims.
9. *A transfer, assignment or other conveyance of real property to a corporation or other business organization if the person conveying the property owns 100 percent of the corporation or organization to which the conveyance is made. * Requires documentation of business ownership.
10. A conveyance of real property by deed which becomes effective upon the death of the grantor pursuant to NRS 111.109.
11. The making, delivery or filing of conveyances of real property to make effective any plan of reorganization or adjustment: *Requires a copy of the Bankruptcy Court order.
    a) Confirmed under the Bankruptcy Act, as amended, 11 U.S.C. 101 et seq.;
    b) Approved in an equity receivership proceeding involving a railroad, as defined in the Bankruptcy Act; or
    c) Approved in an equity receivership proceeding involving a corporation, as defined in the Bankruptcy Act, if the making, delivery or filing of instruments of transfer or conveyance occurs within 5 years after the date of the confirmation, approval or change.
12. A transfer to an educational foundation. As used in this subsection, "educational foundation" has the meaning ascribed to it in subsection 3 of NRS 388.750. *Requires a copy of the charter.
13. A transfer to a university foundation. As used in this subsection, "university foundation" has the meaning ascribed to it in subsection 3 of NRS 396.405. *Requires a copy of the charter.

* Requires documentation

PERSHING COUNTY

REAL PROPERTY TRANSFER TAX TABLE

TAXABLE VALUE	TRANSFER TAX
0 - 100	NONE
101- 500	1.95
501 - 1,000	3.90
1,001 - 1,500	5.85
1,501 - 2,000	7.80
2,001 - 2,500	9.75
2,501 - 3,000	11.70
3,001 - 3500	13.65
3,501 - 4,000	15.60
4,001 - 4,500	17.55
4,501 - 5,000	19.50
5,001 - 5,500	21.45
5,501 - 6,000	23.40
6,001 - 6,500	25.35
6,501 - 7,000	27.30
7,001 - 7,500	29.25
7,501 - 8,000	31.20
8,001 - 8,500	33.15
8,501 - 9,000	35.10
9,001 - 9,500	37.05
9,501 - 10,000	39.00
10,001 - 10,500	40.95
10,501 - 11,000	42.90
11,001 - 11,500	44.85
11,501 - 12,000	46.80
12,001 - 12,500	48.75
12,501 - 13,000	50.70
13,001 - 13,500	52.65
13,501 - 14,000	54.60
14,001 - 14,500	56.55
14,501 - 15,000	58.50
15,001 - 15,500	60.45
15,501 - 16,000	62.40
16,001 - 16,500	64.35
16,501 - 17,000	66.30
17,001 - 17,500	68.25
17,501 - 18,000	70.20
18,001 - 18,500	72.15
18,501 - 19,000	74.10
19,001 - 19,500	76.05
19,501 - 20,000	78.00
20,001 - 20,500	79.95
20,501 - 21,000	81.90
21,001 - 21,500	83.85
21,501 - 22,000	85.80
22,001 - 22,500	87.75
22,501 - 23,000	89.70
23,001 - 23,500	91.65
23,501 - 24,000	93.60
24,001 - 24,500	95.55
24,501 - 25,000	97.50

TAXABLE VALUE	TRANSFER TAX
25,101 - 25,500	99.45
25,501 - 26,000	101.40
26,001 - 26,500	103.35
26,501 - 27,000	105.30
27,001 - 27,500	107.25
27,501 - 28,000	109.20
28,001 - 28,500	111.15
28,501 - 29,000	113.10
29,001 - 29,500	115.05
29,501 - 30,000	117.00
30,001 - 30,500	118.95
30,501 - 31,000	120.90
31,001 - 31,500	122.85
31,501 - 32,000	124.80
32,001 - 32,500	126.75
32,501 - 33,000	128.70
33,001 - 33,500	130.65
33,501 - 34,000	132.60
34,001 - 34,500	134.55
34,501 - 35,000	136.50
35,001 - 35,500	138.45
35,501 - 36,000	140.40
36,001 - 36,500	142.35
36,501 - 37,000	144.30
37,001 - 37,500	146.25
37,501 - 38,000	148.20
38,001 - 38,500	150.15
38,501 - 39,000	152.10
39,001 - 39,500	154.05
39,501 - 40,000	156.00
40,001 - 40,500	157.95
40,501 - 41,000	159.90
41,001 - 41,500	161.85
41,501 - 42,000	163.80
42,001 - 42,500	165.75
42,501 - 43,000	167.70
43,001 - 43,500	169.65
43,501 - 44,000	171.60
44,001 - 44,500	173.55
44,501 - 45,000	175.50
45,001 - 45,500	177.45
45,501 - 46,000	179.40
46,001 - 46,500	181.35
46,501 - 47,000	183.30
47,001 - 47,500	185.25
47,501 - 48,000	187.20
48,001 - 48,500	189.15
48,501 - 49,000	191.10
49,001 - 49,500	193.05
49,501 - 50,000	195.00

TAXABLE VALUE	TRANSFER TAX
50,001 - 50,500	196.95
50,501 - 51,000	198.90
51,001 - 51,500	200.85
51,501 - 52,000	202.80
52,001 - 52,500	204.75
52,501 - 53,000	206.70
53,001 - 53,500	208.65
53,501 - 54,000	210.60
54,001 - 54,500	212.55
54,501 - 55,000	214.50
55,001 - 55,500	216.45
55,501 - 56,000	218.40
56,001 - 56,500	220.35
56,501 - 57,000	222.30
57,001 - 57,500	224.25
57,501 - 58,000	226.20
58,001 - 58,500	228.15
58,501 - 59,000	230.10
59,001 - 59,500	232.05
59,501 - 60,000	234.00
60,001 - 60,500	235.95
60,501 - 61,000	237.90
61,001 - 61,500	239.85
61,501 - 62,000	241.80
62,001 - 62,500	243.75
62,501 - 63,000	245.70
63,001 - 63,500	247.65
63,501 - 64,000	249.60
64,001 - 64,500	251.55
64,501 - 65,000	253.50
65,001 - 65,500	255.45
65,501 - 66,000	257.40
66,001 - 66,500	259.35
66,501 - 67,000	261.30
67,001 - 67,500	263.25
67,501 - 68,000	265.20
68,000 - 68,500	267.15
68,501 - 69,000	269.10
69,001 - 69,500	271.05
69,501 - 70,000	273.00
70,001 - 70,500	274.95
70,501 - 71,000	276.90
71,001 - 71,500	278.85
71,501 - 72,000	280.80
72,001 - 72,500	282.75
72,501 - 73,000	284.70
73,001 - 73,500	286.65
73,501 - 74,000	288.60
74,001 - 74,500	290.55
74,501 - 75,000	292.50

TAXABLE VALUE	TRANSFER TAX
75,001 - 75,500	294.45
75,501 - 76,000	296.40
76,001 - 76,500	298.35
76,501 - 77,000	300.30
77,001 - 77,500	302.25
77,501 - 78,000	304.20
78,001 - 78,500	306.15
78,501 - 79,000	308.10
79,001 - 79,500	310.05
79,501 - 80,000	312.00
80,001 - 80,500	313.95
80,501 - 81,000	315.90
81,001 - 81,500	317 85
81,501 - 82,000	319.80
82,001 - 82,500	321.75
82,501 - 83,000	323.70
83,001 - 83,500	325.65
83,501 - 84,000	327.60
84,001 - 84,500	329.55
84,501 - 85,000	331.50
85,001 - 85,500	333.45
85,501 - 86,000	335.40
86,001 - 86,500	337.35
86,501 - 87,000	339.30
87,001 - 87,500	341.25
87,501 - 88,000	343.20
88,001 - 88,500	345.15
88,501 - 89,000	347.10
89,001 - 89,500	349.05
89,501 - 90,000	351.00
90,001 - 90,500	352.95
90,501 - 91,000	354.90
91,001 - 91,500	356.85
91,501 - 92,000	358.80
92,001 - 92,500	360.75
92,501 - 93,000	362.70
93,001 - 93,500	364.65
93,501 - 94,000	366.60
94,001 - 94,500	368.55
94,501 - 95,000	370.50
95,001 - 95,500	372.45
95,501 - 96,000	374.40
96,001 - 96,500	376.35
96,501 - 97,000	378.30
97,001 - 97,500	380.25
97,501 - 98,000	382.20
98,001 - 98,500	384.15
98,501 - 99,000	386.10
99,001 - 99,500	388.05
99,501 - 100,000	390.00

GENERAL RECORDING REQUIREMENTS

REQUIRED FORMAT FOR DOCUMENT; NRS 247.110:

Section 1.

4.(A) Except as otherwise provided in this section and subsection 4 of NRS 247.305, a document, except a map, certificate or affidavit of death, military discharge or document regarding taxes that is issued by the Internal Revenue Service of the United States Department of the Treasury, that is submitted for recording must:

(a) Be on white, 20-pound paper that is 8 ½ inches by 11 inches in size.
(b) Have a margin of 1 inch on the left and the right sides and at the bottom of each page.
(c) Have a space of **3 inches by 3 inches at the upper right corner of the first page** and have a margin of 1 inch at the top of each succeeding page.
(d) Not be on sheets of paper that are bound together at the side, top or bottom.
(e) Not contain printed material on more than one side of each page.
(f) Not have any documents or other materials physically attached to the paper.
(g) Not contain:
    (1) Colored markings to highlight text or any other part of the document.
    (2) A stamp or seal that overlaps with text or a signature on the document, except in the case of a validated stamp or seal of a professional engineer or land surveyor who is licensed pursuant to chapter 625 of NRS;
    (3) Text that is smaller than a 10-point Times New Roman font and is printed in any ink other than black; or
    (4) More than 9 lines of text per vertical inch.

5. The provisions of subsection 4 do not apply to a document submitted for recording that has been filed with a court and which conforms to the formatting requirements established by the court.

Section 2.

4. Except as otherwise provided in this subsection, subsection 5 or by specific statute, a county recorder shall charge and collect, in addition to any fee that a county recorder is otherwise authorized to charge and collect, an additional fee of $25 for recording any document that does not meet the standards set forth in subsection 4 of NRS 247.110. A county recorder shall not charge the additional fee authorized by this subsection for recording a document that is exempt from provisions of subsection 4 of NRS 247.110.

ASSESSORS PARCEL NUMBER / GRANTEE'S ADDRESS; NRS 111.312: A notice of completion, a declaration of homestead, a lien or notice of lien, an affidavit of death, a mortgage or deed of trust, or any conveyance of real property or instrument in writing setting forth an agreement to convey real property must contain: (a) The mailing address of the grantee or, if there is no grantee, the mailing address of the person who is requesting the recording of the document; and (b) The assessor's parcel number, except on the transfer of water rights, of the property at the top of the left corner of the first page of the document.

LEGAL DESCRIPTION; NRS 111.312: If a document that is being recorded includes a legal description of real property that is provided in metes and bounds, the document must include the name and mailing address of the person who prepared the legal description. The County Recorder is not required to verify the accuracy of the names and mailing address of such person. If the document has been previously recorded, the document must include all information necessary to identify and locate the previous recording, but the name and mailing address if the person who prepared the legal description is not required for the document to be recorded. The County Recorder is not required to verify the accuracy of the information concerning the previous recording.

TAX ADDRESS; NRS 111.312: A grant bargain of deed of sale, Quitclaim deed, Warranty deed or Trustee's deed upon sale must contain the name and address of the person to whom a statement of the taxes assessed on the real property is to be mailed. Print **MAIL TAX STATEMENT TO:** with address.

LEGIBILITY; NRS 247.120: Documents must be clearly readable and capable of producing a legible imaged record. Before accepting a document conditionally, the recorder shall require the person who requests the recording to sign a statement that the person has been advised of the requirements described in this subsection and record the statement with the document.

DOCUMENTS – EXHIBITS – ATTACHMENTS; NRS 239.051,239.070,247.110,247.120: Must be submitted on paper suitable for recording by a method used by the recorder to preserve the records.

PARTIES: Name of parties to be indexed must be contained in the document.

NAMES UNDER SIGNATURE; NRS 247.190: Names must be printed or typed under all signatures except notaries and witnesses.

NOTARY ACKNOWLEDGMENT; NRS 111.240 & 111.310, NRS 240.161-169: Documents affecting title to real property must be properly acknowledged. No notary services are available in our office.
TITLE: Documents should be identified as to the type of document and should be authorized, entitled or required by law to be recorded.
RETURN ADDRESS: A name and address where the document should be sent after recording must be shown on the face of each document.
OTHER: Depending on the type of document, additional requirements may apply.

NONRECORDABLE DOCUMENTS: Negotiable instruments (stocks,bonds,money); vital records such as birth or death certificates; and certain other types if documents, such as passports, citizenship papers, copyrights, wills, trademarks or documents not authorized, entitled or required by law, are not recordable.

SOCIAL SECURITY AFFIRMATION STATEMENTS: In accordance with NRS Statute 239B.030(2), if the social security number of a person is required to be included in a document that is recorded, filed or otherwise submitted to a government agency on or after January 1, 2007, pursuant to a specific state or federal law, for the administration of a public program or for an application for a federal or state grant, a governmental agency shall ensure that the social security number is maintained in a confidential manner and may only disclose the social security number as required:

(a) To carry out a specific state or federal law; or
(b) For the administration of a public program or an application for a federal or state grant.

Our office strongly suggests that you include one of the following two statements are on the front page of your documents prior to recording:

_____I, the undersigned, hereby affirm that this document submitted for recording **does not** contain a Social Security Number,
OR
_____I, the undersigned, hereby affirm that this document submitted for recording **does** contain a Social Security Number of at least one person, as required by law. Legal requirement cited in the following specific statute:_____.

NOTICE

Recorder personnel are forbidden by Nevada Revised Statutes to practice law, which includes advising what forms are needed, how to fill them out, or giving any other legal advice.

RENE CHILDS
PERSHING COUNTY RECORDER
PERSHING COUNTY RECORDING FEES

PH 775 273-2408 FAX 775 273-1039
MAIL TO: PO BOX 736, 398 MAIN STREET, LOVELOCK, NV 89419

CREDIT CARDS ARE NOT ACCEPTED

GENERAL RECORDING FEES:	
Standard Document First Page	$ 17.00
Multi-titled document, Additional	$ 3.00
Each Additional Page	$ 1.00
Notice of Default	**$200.00 EFFECTIVE 4/1/2010 + RECORDING FEES**
Non-Standard Document Fee	**$ 25.00 + RECORDING FEES**
Pershing County Real Property Transfer Tax:	$ 1.95 per $500 / $3.90 per $1,000

MINING DOCUMENT FEES:	
Notice of Location	$ 17.00 Per Claim
Certificate of Location	$ 17.00 Standard Recording Fee +
Placer $1.00 per acre - Lode $15.00 per claim	$ 10.00 Per Claim (Division of Minerals)
Mining Map	$ 7.00
Notice of Intent to Hold & Proof of Labor	$ 12.00 Per claim + $7.00 per document
Amended Certificates of Location & Maps	$ 17.00 + $10.00 = $27.00
Amended Affidavit-Notice of Intent to Hold & Proof of Labor	$ 17.00
Abandonment of Claims	$ 17.00 Per claim

MINING MAP FEES:	
Placer	$ 7.00 + $1.00 Per Acre up to 160 acres
Lode,Millsite,Tunnel Map	$ 7.00 + $15.00 Per claim
Amended or Relocated Map	$ 7.00 Correction of common error

MAP RECORDING FEES:	
Record of Survey Map & Parcel Map	$ 24.00 *
Planned Unit Development (PUD)	$ 57.00 *
Subdivision Map	$ 57.00 *
Division into Larger Parcels	$ 57.00 *
Minor County Roads & Miscellaneous Maps	$ 24.00 *
	*Plus $10.00 Each Additional Page
Amended or Reversionary Maps	$17.00

UCC STATEMENTS (UCC-1,3 OR 5)

ONLY NEVADA SECRETARY OF STATE FORMS ARE ACCEPTED: **(www.state.sos.nv.us)**

UCC-Form 1,3 or 5-under 3 pages	**$ 60.00**
Each additional debtor	$ 2. 00
UCC-Form 1,3 or 5-over 3 pages	**$ 90.00**
	$ 2.00 For each page over 20
UCC Search-Form 11	$ 40.00 Per Name

COPY FEES:	
Recorded document	$ 1.00 per page
Certified Copy	$ 4.00 Plus $1.00 Per Page
Certified Copy of Marriage Record	$ 15.00 Per Copy
Map	$ 4.00
Mining Plat map and Index	$ 2.00 each

All fees are subject to change per legislation, county ordinance or state regulations.

CERTIFICATION OF LOCATION

LODE $ 42.00 PER CLAIM (20 ACRES) & $7.00 PER MAP

$ 17.00 PER CLAIM - COUNTY
$ 10.00 PER CLAIM - DIV.OF MINERALS
$ 15.00 PER LODE CLAIM

PLACER $27.00 + $1.00 PER ACRE & $7.00 PER MAP

$ 17.00 PER CLAIM - COUNTY
$ 10.00 PER CLAIM - DIV.OF MINERALS
20 AC. PER PERSON UP TO 8 PERSONS
NAME & ADDRESS OF EA.PERSON

MILLSITE SAME PRICE AS LODE (5 ACRES)

AMENDED CERTIFICATES $17.00 + $ 10.00 = $27.00 EA CLAIM

NOTICE OF INTENT TO HOLD & PROOF OF LABOR
$ 12.00 PER CLAIM + $7.00 PER DOCUMENT

$ 2.00 PER CLAIM – COUNTY
$10.00 PER CLAIM - STATE

NOTICE OF LOCATION **$17.00 PER CLAIM**

3 x 3 INCH
SPACE

EXAMPLE

NOTICE

4. [A] Except as otherwise provided in this section and subsection 4 of NRS 247.305, a document, except a map, certificate or affidavit of death, military discharge or document regarding taxes that is issued by the Internal Revenue Service of the United States Department of the Treasury, that is submitted for recording ***must:***

(a) Be on white, 20-pound paper that is 8 ½ inches by 11 inches in size,

(b) Have a margin of 1 inch on the left and right sides and at the bottom of each page,

(c) Have a space of 3 inches by 3 inches at the upper right corner of the first page and have a margin of 1 inch at the top of each succeeding page,

(d) Not be on sheets of paper that are bound together at the side, top or bottom,

(e) Not contain printed material on more than one side of each page,

(f) Not have any documents or other materials physically attached to the paper,

(g) Not contain:

(1) Colored markings to highlight text or any other part of the document;
(2) A stamp or seal that overlaps with text or a signature on the document, except in the case of a validated stamp or seal of a professional engineer or land surveyor who is licensed pursuant to chapter 625 of NRS,
(3) Text that is smaller than a 10-point Times New Roman font and is printed in ink other than black; or
(4) More than 9 lines of text per vertical inch.

A $25.00 fee will be charged for documents that do not meet the above criteria, pursuant to Section 2 of NRS 247.305.

If you have any questions regarding these changes, please do not hesitate to contact our office.

APN#_____

Recording Requested by:
Name: _____
Address: _____
City/State/Zip: _____

When Recorded Mail to:
Name: _____
Address: _____
City/State/Zip: _____

Mail Tax Statement to:
Name: _____
Address: _____
City/State/Zip: _____

(for Recorder's use only)

_____

(Title of Document)

Please complete Affirmation Statement below:

☐ I the undersigned hereby affirm that the attached document, including any exhibits, hereby submitted for recording does not contain the personal information of any person or persons. (Per NRS 239B.030)

-OR-

☐ I the undersigned hereby affirm that the attached document, including any exhibits, hereby submitted for recording does contain the personal information of a person or persons as required by law:_____
(State specific law)

_____
Signature **Title**

_____
Printed Name

This page added to provide additional information required by NRS 111.312 Sections 1-2 and NRS 239B.030 Section 4.

This cover page must be typed or printed in black ink. (Additional recording fee applies)